

SAMPLE LINE-ITEM BUDGET

Organization Name

Project Title

Project Duration

	Unit Cost				Requested Federal Funds	Cost-Share by Applicant	Program Total
	Unit	Number	Amount	Rate			
A Personnel	months or years		salary (month or year)	% effort			
A.1 <i>US-Based personnel</i>							
A.1.1 Project Manager					0.00		0.00
A.1.2 Project Officer, etc.					0.00		0.00
A.2 <i>Field Personnel</i>							0.00
A.2.1 ie , etc.					0.00		0.00
A.2.2 ie , etc.					0.00		0.00
Subtotal Personnel					0.00	0.00	0.00
B Fringe Benefits							
B.1 US-Based Personnel Fringe Benefits							0.00
B.2 Field Personnel Fringe Benefits							0.00
Subtotal Fringe Benefits					0.00	0.00	0.00
C Travel	# people	# days	Cost	% effort			
C.1 Airfare international (from...to..., one way/RT?)					0.00		0.00
C.1.1 Per diem (Country/City)				100%			0.00
C.2 <i>Domestic Travel Only</i>							
C.2.1 ie local staff per diem for monitoring				100%			0.00
Subtotal Travel					0.00	0.00	0.00
D Equipment (> \$5,000 per unit)	# units	unit cost					
D.1 (description, ie generators)					0.00		0.00
D.2 (description)					0.00		0.00
Subtotal Equipment					0.00	0.00	0.00
E Supplies (< \$5,000 per unit)	# units	unit cost					
E.1 (description)					0.00		
Subtotal Supplies					0.00	0.00	
F Contractual (Subrecipients, Subcontracts, and Consultant fees)							
F.1 <i>Contractual Sub grantee #1 (NAME)</i>							
F.1.1 Personnel							0.00
F.1.2 Fringe Benefits (if applicable)							0.00
F.1.3 Travel (if applicable)	# people	# days	Cost				0.00
F.1.3.1 Airfare (from/to, one way/RT)					0.00		0.00
F.1.3.2 Per diem (Country/City)					0.00		0.00
F.1.4 all else that applies, expenses separately							0.00
Subtotal sub grantee #1 (NAME)					0.00	0.00	0.00
Subtotal Contractual (all sub grantees)					0.00	0.00	0.00
G Contruction							
G.1 (description)					0.00	0.00	0.00
H Other Direct Costs							
H.1 All else that does not fall into above categories							0.00
H.2 Insert indirect/overhead costs here if organization does not have a NICRA							0.00
Subtotal Other Direct Costs					0.00	0.00	0.00
I Total Direct Costs					0.00	0.00	0.00
J Indirect Costs	(NICRA - final, provisional, predetermined) or de minimus flat rate of 10% of MTDC				0.00	0.00	0.00
K Total Project Cost	(must match award amount)				0.00	0.00	0.00